

Please supply me with a no-obligation quotation ☐

*** kindly note that you will not be held obligated to this quotation and the progress will only be started with written proceed/instruction from you as our client.

Document Legalisation Form

Please complete as thoroughly as possible and send to us.

| | | |
|---------------------------------------|--------------------------|--|
| Lodgement of documents date: | | |
| Client name, surname: (block letters) | | |
| Company name: (if applicable) | | |
| E-mail address: | | |
| Contact number: | | |
| List of documents lodged: | | |
| | | |
| | | |
| Destination country: | | |
| Special instructions: | | |
| | | |
| Translation required? | | |
| If answer is yes. Into what language | | |
| Delivery instructions: | <input type="checkbox"/> | Will collect |
| | <input type="checkbox"/> | Postnet to Postnet |
| | <input type="checkbox"/> | Local courier (The Courier Guy) |
| | <input type="checkbox"/> | International courier (DHL) |
| | <input type="checkbox"/> | Will book my own courier to collect |
| Invoice to be made out to? | | |
| Invoice name address: | | |
| | | |
| Delivery address: name address | | |
| Contact number: | | |
| Contact name: | | |
| Payments method: | <input type="checkbox"/> | Will pay cash |
| | <input type="checkbox"/> | Will pay by card machine (card payment facilities at office) |
| | <input type="checkbox"/> | Please send me electronic payment details. |
| | <input type="checkbox"/> | |
| | <input type="checkbox"/> | Other |
| Invoice number/ paid (office use) | | |